

DESCRIPTION OF THE COURSE OF STUDY

Course code	0311-4EKON-D6-ZP4	
Name of the course in	Polish	Zarządzanie projektami Project Management
	English	

1. LOCATION OF THE COURSE OF STUDY WITHIN THE SYSTEM OF STUDIES

1.1. Field of study	Economics
1.2. Mode of study	Full- time studies, part time studies
1.3. Level of study	II
1.4. Profile of study*	General
1.5. Person/s preparing the course description	DEPARTMENT OF ECONOMICS AND FINANCES
1.6. Contact	keif@ujk.edu.pl

2. GENERAL CHARACTERISTICS OF THE COURSE OF STUDY

2.1. Language of instruction	ENGLISH
2.2. Prerequisites*	Knowledge of the basics of management

3. DETAILED CHARACTERISTICS OF THE COURSE OF STUDY

3.1. Form of classes	lecture	
3.2. Place of classes	Didactic rooms at the JKU	
3.3. Form of assessment	graded credit	
3.4. Teaching methods	problem lecture; seminar lecture, informative lecture, discussion, project	
3.5. Bibliography	Required reading	1. Trocki M. (red.): Nowoczesne zarządzanie projektami, Wyd. Polskie Wydawnictwo Ekonomiczne, Warszawa, 2013. 2. Robert K. Wysocki, Efektywne zarządzanie projektami. Tradycyjne, zwinne, ekstremalne, Wyd 6. Wyd pol. Helion, Gliwice 2013
	Further reading	Mariusz Chrapko, Scrum. O zwinnym zarządzaniu projektami, Helion, Gliwice, 2015.

4. OBJECTIVES, SYLLABUS CONTENT AND INTENDED LEARNING OUTCOMES

<p>4.1. Course objectives (<i>including form of classes</i>)</p> <p>C1. Knowledge – learning basic concepts, methodologies and techniques in the field of project management. C2. Skills – acquiring practical skills in the field of project management in all basic areas. C3. Social competences - shaping an entrepreneurial attitude, valuing one's own needs as well development opportunities; development of interpersonal communication and group cooperation</p>
<p>4.2. Detailed syllabus (<i>including form of classes</i>)</p> <p>Lectures</p> <p>1. The essence and types of projects. The role and importance of projects in the organization. Project goals. Project examples. Content i the importance of project management. Project management system. Project stakeholders. Project success factors. Methodological support for project management. Project life cycle. Phases and stages of project management. Initiating and defining the project. Organizing the project team. Content and principles of project planning. Planning the project structure. Planning project deadlines. Project resource planning. Project budgeting. Organizing project execution. Designing the project result. Project execution. Control project. Project closure. Project organization. Typical forms of project organization. Organization and functioning of the project office. Organizational design maturity and its models. Determining the scope and task structure of the project. Defining the project structure: network of dependencies. Scheduling dates project: recalculation of the dependency network. Planning project deadlines: creating a schedule. Resource planning project: resource utilization chart. Implementation of the project.</p>

4.3 Intended learning outcomes

Code	A student, who passed the course	Relation to learning outcomes
	within the scope of KNOWLEDGE:	

...W01	Has knowledge of the concepts and elements of the project management process.	EKON2A_W02
W02	Describes the role and importance of project management in various organizations.	EKON2A_W06
W03	Explains the possibilities of applying project management concepts to development enterprises in a competitive socio-economic environment.	EKON2A_W07
within the scope of ABILITIES:		
...U01	Is able to independently select techniques and concepts in the field of project management creating task teams and developing business ventures within the team	EKON2A_U02
U02	Designs a project model. Collaborates and organizes work in a team for a specific purpose organization.	EKON2A_U05
U03	Is able to independently observe, search for and analyze phenomena in the environment socio-economic, which constitute opportunities and possibilities for the development of enterprises business based on teamwork.	EKON2A_U06
within the scope of SOCIAL COMPETENCE:		
...K01	Is aware of the need to cooperate with teams of specialists in various fields of science and techniques in the field of building effective task and project teams	EKON2A_K01
K02	Demonstrates active participation in discussions regarding management methods projects.	EKON2A_K03
K03	Is sensitive to psycho-sociological issues in the project management process.	EKON2A_K02

4.4. Methods of assessment of the intended learning outcomes																							
Teaching outcomes (code)	Method of assessment (+/-)																						
	Exam oral/written*			Test*			Project*			Effort in class*			Self-study*			Group work*			Others* e.g. standardized test used in e-learning				
	Form of classes			Form of classes			Form of classes			Form of classes			Form of classes			Form of classes			Form of classes				
	L	C	...	L	C	...	L	C	...	L	C	...	L	C	...	L	C	...	L	C	...	L	C
...W01-W03	+																						
...U01-U03	+																						
...K01- K03								+						+							+		

*delete as appropriate

4.5. Criteria of assessment of the intended learning outcomes		
Form of classes	Grade	Criterion of assessment
lecture (L) (including e-learning)	3	Student mastered the material to a satisfactory/basic degree, obtained more than 51% of positive answers, completed the project
	3,5	Student mastered the material to a satisfactory degree, obtained more than 60% of positive answers, completed the project
	4	Student mastered the material to a good degree and obtained more than 70% of positive answers, he completed the project
	4,5	Student mastered the material to an above-good degree and obtained over 80% of positive answers, he completed the project
	5	Student mastered the material to a good degree and obtained more than 90% of positive answers, he completed the project

1. BALANCE OF ECTS CREDITS – STUDENT'S WORK INPUT

Category	Student's workload	
	Full-time studies	Extramural studies
NUMBER OF HOURS WITH THE DIRECT PARTICIPATION OF THE TEACHER /CONTACT HOURS/	30	15
Participation in lectures*	30	15
Participation in classes, seminars, laboratories*		
Preparation in the exam/final test*		
Others (please specify e.g. e-learning)*		
INDEPENDENT WORK OF THE STUDENT/NON-CONTACT HOURS/	20	35
Preparation for the lecture*		
Preparation for the classes, seminars, laboratories*		
Preparation for the exam/test*	10	15

<i>Gathering materials for the project/Internet query*</i>	6	15
<i>Preparation of multimedia presentation</i>	4	5
<i>Others *</i>		
TOTAL NUMBER OF HOURS	50	50
ECTS credits for the course of study	2	2

**delete as appropriate*

Accepted for execution (date and legible signatures of the teachers running the course in the given academic year)

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